


# CURRICULUM VITAE

	<p><b>Ben Cox</b>  <b>Construction Planning Engineer/Project Manager</b></p> <p><b>Student Member of Royal Institute of Chartered Surveyors (RICS) – Currently Studying for Full Membership</b></p> <p><b>MSc in Project Management in Construction</b>  <b>MSc in Business &amp; Information Technology</b></p>	
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	<p><b>CURRENT POSITION</b></p> <p><b>Construction Planning Engineer/Project Manager</b></p> <p>Providing project management and programming services across the construction industry including Tender Programmes, Programme Monitoring, Extension of Time Analysis (EOT), Claim Programming and other planning services.</p> <p><b>Professional Experience includes</b></p> <p>Review of project documents, assessment of key project factors, understanding of project environments, development of programmes to highlight key phases, integration of design and client issues, control of programme software and understanding of the way in which Critical Path Analysis (CPA) programmes handle progress, variations and change orders. Proficient in the use of PowerProject/Teamplan, Primavera P3/Suretrack, Microsoft Project and various other software packages.</p> <p><b>Project Experience</b></p> <ul style="list-style-type: none"> <li>• Project Management &amp; Planning Controls</li> <li>• Project Monitoring &amp; Reporting</li> <li>• Client Care &amp; Liaison</li> <li>• Variety of Contract Formats</li> <li>• Onsite Experience</li> <li>• International Experience</li> </ul>	
	<p><b>Previous project experience :</b></p> <p><b>Previous Projects have included:</b></p> <ul style="list-style-type: none"> <li>• Hotel &amp; Apartment Projects Inc Marriott Hotel London</li> <li>• Restaurant Projects Inc Searcy St Pancras Station</li> <li>• Various Education Projects Inc Building Schools for the Future (BSF) in London &amp; Several Universities</li> <li>• Hastings, Kent Museum Restoration Project</li> <li>• Office Projects Inc 201 Bishopsgate &amp; Shell House, London</li> <li>• Medway Hospital Refurbishment</li> <li>• Numerous Retail Projects Inc Westwood Cross Shopping Centre</li> </ul>	<p><b>Personal Expertise</b></p> <ul style="list-style-type: none"> <li>• Project Management</li> <li>• Project Controls &amp; Schedule Management</li> <li>• Preparation of Extension of Time Schedules</li> <li>• Claim Preparation Programming</li> <li>• Project Monitoring &amp; Reporting</li> <li>• Tender Planning</li> <li>• Resource Planning</li> </ul>

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	<b>EARLY EMPLOYMENT</b>
<b>2003 - 2005</b>	<p>CARILLION BUILDING - Assistant Project Manager onsite at Westwood Cross Shopping Centre for one year and six months, transferring to Dubai Festival City working for Al Futtaim Carillion in similar role for six months. Main Responsibilities included:</p> <ul style="list-style-type: none"><li>• Assisting Project Manager &amp; Package Managers</li><li>• Progress Monitoring &amp; Reporting</li><li>• Project Presentations &amp; Reports</li><li>• Document Control Management</li><li>• Construction Planning &amp; Monitoring</li><li>• Information Technology Management</li></ul>
<b>2005 - 2006</b>	<p>FAITHFUL &amp; GOULD - Assistant Project Manager/Planner working on a number of projects including commercial, industrial, retail etc. Main Responsibilities included:</p> <ul style="list-style-type: none"><li>• Assisting Senior Project Managers</li><li>• Client &amp; Consultant Liaison</li><li>• Project Planning &amp; Monitoring</li><li>• Progress Monitoring &amp; Reporting</li><li>• Risk Management</li><li>• Project Reporting</li></ul>